

**Section 504 Self-Evaluation Form**

Grant Recipient: City of Brownfield TxCDBG Contract No: 7218072

**Brief Description of Project:** The project will provide public infrastructure improvements in the form of new sidewalk ADA ramps in support of the City of Brownfield to be viable place for businesses and individuals to reside. At an estimated \$ 225,500 in state funds. The proposed project will include demolition and reconstruction of approximately nine hundred thirty linear feet (930 l.f.) of four-inch (4") sidewalk, nine hundred thirty linear feet (930 l.f.) of curb and gutter, six (6) ADA accessible curb ramps, and necessary appurtenances. These improvements shall be in the following locations: S. 5<sup>th</sup> Street from Main Street to W. Broadway Street, S. 6<sup>th</sup> Street from Main Street to W. Broadway Street, W. Broadway Street from S. 5<sup>th</sup> Street to S. 6<sup>th</sup> Street, in the City of Brownfield. The grant requests in the amount of \$225,500 from the Texas Department of Agriculture Texas Capital Fund – Downtown Revitalization Program. The proposed project includes a local match from the City of Brownfield of \$75,000.

1. Identify individual(s) responsible for collecting information for the Section 504 Self-Evaluation Review.

Eldon Jobe – City Manager

2. Identify the individual(s) with disabilities and/or organizations (representing persons with disabilities) that were consulted for the self-evaluation review. Describe how they participated in the self-evaluation review.

N/A

3. Describe Section 504 nondiscrimination notification procedures (example: newspaper advertisements, utility inserts, flyers, postings at public facilities).

Website Posting advertisement and Citizen Participation Plan posting at Brownfield City Hall

4. List policies that may limit participation of individuals with disabilities in Contractor programs, projects, and activities.

- 1) Only project-specific limitations, no City policies
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

5. Identify and list public facilities that limit accessibility.

- 1) N/A
- 2) \_\_\_\_\_

- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

6. Describe contractor in-house procedures for circulating information on Section 504 and procedures for staff training on Section 504.

New employee packets, posters visible by employees, personnel policies  
\_\_\_\_\_  
\_\_\_\_\_

7. Identify Section 504 contractor complaint procedures.

- 1) Found in Section 504
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

8. Describe Contractor's efforts to ensure compliance of Section 504 by third party contractors (Construction Contractors, Engineers, Administrators etc.).

Provisions in all contracts citing Section 3 policy  
\_\_\_\_\_  
\_\_\_\_\_

9. Describe Contractor's efforts to make documents and publications available to individuals with special needs (examples: large print, audio tape, Braille, computer disks).

N/A  
\_\_\_\_\_  
\_\_\_\_\_

10. List special information services that are available (examples: telephone listening devices, information sheet on TDD Relay Texas Service Center for the deaf, interpreters, readers, listening devices, audio visual presentations, automated electronic devices, assistive listening devices, documents in Braille etc.).

Relay services  
\_\_\_\_\_  
\_\_\_\_\_

11. List emergency evacuation procedures.

- 1) Located in emergency operation manual
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_